

# MASONIC PATHWAYS

## ROOM GUIDELINES

Please keep the following guidelines in mind as you pack and make plans for decorating your room at Masonic Pathways:

### Furniture:

1. It is suggested that residents living in a **standard room in the Michigan Masonic Home Residential Living Center** limit their furnishings to a bed, a nightstand, a chest of drawers, an easy chair, a stand for a television or small, “cube” or “under counter” type, refrigerator (refrigerators **must** have a thermometer which will be provided by Masonic Pathways), and possibly a small desk or side chair. A bed and a chest of drawers can be provided upon request. Televisions and refrigerators **are not** provided in Standard Rooms.
2. It is suggested that residents living in a **semi-private room in the Masonic Health Care Center** limit their furnishings to an easy chair, and a footstool. (Beds are provided. All rooms are equipped with a built-in desk/dresser and a nightstand. Adequate space is available on the desk for a small television or large radio. Adequate space is available on the nightstand for a telephone. Telephones, televisions, and radios **are not** provided.)
3. The quantity and size of furnishings and personal belongings in a resident’s room must allow enough clearance so that residents, visitors, and staff can move around the room and bathroom freely and without undue threat of injury. A good rule of thumb is to allow 36 inches of clear space around furniture. You **must** allow 36 inches between beds. Showers may not be used as a storage area.
4. Furniture must be in safe and sound condition, and will be inspected by a member of the Masonic Pathways Environmental Services staff upon admission, during routine cleaning, and when moving to another area of the campus.
5. Furniture may not to be stacked in such a way that it may cause injury to residents and/or staff.

6. Residents should choose pictures or other wall hangings that are small and lightweight. Hanging lamps are permitted, provided they do not weigh more than ten pounds and do not present a danger to residents or staff. Maintenance staff will hang wall shelves, pictures, lamps, etc... Residents should contact the Maintenance Department when the item to be hung is actually here and the resident has determined where it should be hung. The maintenance staff will hang the item within one week of the request.

### **Storage:**

1. Boxes used for storage are allowed only under the bed and in the closets.
2. Out-of-season clothing can be stored by Environmental Services at your request. The clothing must fit into a 30" hanging space and/or two small wardrobe boxes.

### **Electrical:**

1. All electrical devices will be inspected by a representative of the Maintenance Department upon moving to Masonic Pathways
2. All extension cords are prohibited for use per NFPA #70 National Electrical Code.
  - Electrical outlets are on a 15 Amp electrical breaker. These outlets are designed to handle two electrical devices at one time.
  - Only approved power strips with 15 Amp 120 VAC can be used in resident rooms. They can be purchased through the Fraternally Yours Gift Shop.
  - Power strips can only be used for personal computers, their accessories, TV's, clocks, and other low current electronic equipment. It should never be permanently mounted to a building surface. Power strips cannot be daisy chained. Power strips may not lie on the floor, across any doorway, or across any walkway

3. Due to the limitations of the building's electrical systems, various small appliances **should not** be used in some rooms. Residents should check with a member of the Environmental Services or Maintenance staff prior to using small appliances such as toasters, coffee pots, microwaves, etc. **Hotpots are not allowed in any rooms, due to potential fire hazards.**
4. Approved heating pads are allowed, provided that a physician's order is obtained prior to use and that the heating pad is approved by the Masonic Pathways nursing staff.
6. Residents are not allowed to use electric blankets due to fire hazards and resident safety, per NFPA 101.
7. Only NEC and UL approved light fixtures with the correct size and wattage of light bulbs are to be used. All light fixtures will be inspected for frayed or cracked cords, bad light sockets, and to ensure that they are NEC and UL approved. Halogen bulbs are not permitted.

### **Additional Safety Guidelines:**

1. Smoking is not allowed in resident rooms.
2. Retention of magazines, newspapers, appointment slips, and all other types of paper products may create a safety/fire hazard.
3. Flammable liquids, candles, and potpourri burners are not allowed in resident rooms.
4. No weapons are allowed in resident rooms at Masonic Pathways. This includes, but is not limited to: guns, knives, and explosive devices or components. If you are unsure as to whether or not a certain item could be considered a weapon, please contact the Maintenance Department prior to bringing it on campus.
5. Power-operated vehicles ("Amigos", "electric carts", "scooters") are not allowed unless medically necessary. Residents should contact the Residential Nurse Case Manager for assessment and possible approval prior to bringing a power-operated vehicle to Masonic Pathways.

## Telephones, Cable Television, and Internet Access:

1. Telephones are not typically provided, although some may be available for temporary use. Residents are encouraged to bring their own phones and answering machines. Residents who choose to bring cordless phones should select models that are 2.4 GHz or greater (available in the Fraternally Yours Gift Shop). **There is NO NEED to contact the phone company to arrange for phone service.** Each resident is assigned a direct number. Residents of the Masonic Health Care Center can receive assistance in making outside calls by using the phone at the nurses' station.
2. All rooms are equipped with cable television connections at no charge.
3. Internet access is available to all residents at no charge in the Resident Computer Lab. Residents may have computers with Internet access in their rooms; however they are responsible for their own Internet access fees. Additionally, residents who choose to access the Internet from their own rooms are will need to contact the local cable TV company to arrange for the installation. The Masonic Pathways resident phone system is not equipped to handle heavy Internet use.

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